

Rumia, 19 November, 2018

REQUEST FOR PROPOSAL

Regarding implementation of the project "Construction of a pilot docking station as part of the LNG distribution system based on cryogenic tank containers", which has been co-financed by the Connecting Europe Facility, we invite you to submit offers.

The subject of this request for proposal is complete CNG dispenser delivery, in accordance with requirements indicated below

I. Ordering Entity

Remontowa LNG Systems Sp. z o.o.

84-230 Rumia, Jana III Sobieskiego 42 St., Poland

Tax identification number (NIP): 958-000-39-70

Contact

Mr. Jakub Turek

E-mail : j.turek@rls.rh.pl

Note: queries to be sent only by e-mail.

II. The subject of the order

The objective of the Project is to design, build and carry out research on the pilot LNG docking station based within the 40' container frame. The main task of the station will be to keep appropriate LNG parameters in a long term. This will allow further LNG distribution to final customers, using a variety of transport modes (including road, railway, inland and maritime transport).

In addition, the station will be equipped with one LNG distributor and one LCNG distributor. The pilot station will be located in Poland in the vicinity of key transport routes of the TEN-T network corridor.

The subject of this request for proposal is a complete CNG dispenser delivery, in accordance with requirements indicated below.

The complete CNG dispenser should enable fuelling of passenger vehicles and trucks **with Compressed natural gas (CNG)**, with a nominal capacity of 30 kg/min and maximum pressure of 300 bar. Medium temperature (operating - CNG): -40 *C - + 70 *C.

The CNG dispenser to be supplied with:

- Break-away system,
- Start/stop
- Filling nozzles compatible with receptacles according to ISO 14469 (NGV1 and NGV2 connectors or adapter),
- Single hose single sided
- Emergency Shut Down (ESD) system,
- Emergency Stop button,
- Automatic leak detection,
- Coriolis mass flow meter, complied with MID directive,
- Communication through IFSF system for payment system,
- Flexible hoses (min. 4m),
- Solenoid valves
- LCD Display unit with Polish language markings of price, quantity, price / quantity,

The CNG dispenser should be provided with complete documentation including electrical documentation, user manual, maintenance handbook, P&ID, certificates, FAT protocols, setpoint list, PRV setting certification, quality documents, installation manual. The CNG dispenser should be controlled by and integrated with the station's automatic system. It is required that the device complies with PED directive 2014/68/EU, ATEX, and should be signed by the CE marking. Maximum dimensions of the set 1.0 x 0.6 x 2.0 [m] (length x width x height). The device should be operated by 230V / 50Hz and work in ambient temperature from -20 to 40°C.

The offer should include delivery of spare parts for 12 months of normal operation and cost of delivery.

Device within the scope of delivery shall be covered by the warranty and service. The equipment supplier shall ensure the participation of its service technician before and during the commissioning of the installation. The equipment supplier shall conduct operational training in basic maintenance activities of the equipment.

The offer should include the costs of certification and transport of the equipment to the Ordering Party's registered office (DAP). The Ordering Party requires that the minimum declared warranty period for equipment is at least 1 year from the date of signing the protocol of equipment acceptance. The length of the warranty period is one of the tender evaluation criteria - the way of evaluation is described in point VIII of this Request for Proposal. The required response time within the warranty period is 5 working days from the date of defect notification.

Expected delivery time: 8 weeks

Common Procurement Vocabulary (CPV)

44000000-0 Construction structures and materials; auxiliary products to construction (except electric apparatus)

III. Explanation of the content of the Request for proposal

Tenderers may request clarification of the content of the Request for proposal. Questions should be sent by e-mail to the address given in point I of this inquiry.

Ordering Entity will provide explanations immediately, **no later than 2 days before the deadline for submission of tenders**, provided that the question will be received no later than by the end of the day in which half of the set deadline for submission of tenders expires.

IV. Requirements

1. The Tenderer should provide:
Documents confirming the possession of experience in the implementation of orders with a range similar to the subject of the contract.
The Ordering Entity expects the tenderer to submit (attach to the offer) **at least 2 reference letters or other documents from the last 5 years** (counting from the deadline for submitting bids under this inquiry) confirming the performance of CNG Dispensers.
2. The contract award procedure excludes:
 - a. Contractors tied to the Ordering Entity personally or financially.
In this context, capital or personal ties are the interactions between the Ordering Entity or persons authorized to enter into commitments on behalf of the Ordering Entity or persons performing on behalf of the activities associated with the preparation and the procedure for selecting the contractor and the contractor, in particular by:
 - 1) participation in the company as a partner or partnership,
 - 2) possession of at least 10% of shares,
 - 3) role as member of the supervisory or management, procurement, proxy,
 - 4) remaining married, in consanguinity or affinity in a straight line, second-degree consanguinity or affinity of the second degree in the collateral line or by adoption or guardianship.
3. Regarding provisions of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – GDPR) please be advised that in the attachment to this request for proposals we have included an information clause on the protection of personal data.
Suppliers / Contractors are required to read the content of the information clause. The supplier / contractor / subcontractor / third party is required to complete the information obligation under

the Directive with respect to natural persons whose personal data were collected and used for the purposes of participation in the proceedings.

In order to ensure that the Supplier / Contractor filled in the above-mentioned information obligations and protection of the legitimate interests of a third party whose data has been transferred in connection with the proceeding, the Supplier / Contractor is obliged to submit a statement on the fulfillment of his information obligations. The statement is an element of the Offer Form.

V. Place, manner and deadline for submitting offers

1. The offer should be submitted to the e-mail address: **oferty@rls.rh.pl**
2. The offer should be submitted by **28.11.2018** until 3.00 PM (Warsaw time)
3. Offers submitted after the deadline will not be considered.
4. Offers sent in a different form or without an offer form (as required by the Ordering Entity and required attachments will be rejected for formal reasons.
5. It is not allowed to submit a partial or variant offers.
6. The tenderer may change or withdraw his offer before the deadline for submission of offers.
7. In the course of examination and evaluation of offers, the Ordering Entity may request tenderers to provide clarifications regarding the content of submitted offers and / or to provide additional documents.
8. This offer procedure may be canceled, ended without selection of the contractor, and canceled both before and after the selection of the best offer, without giving a reason.
9. Required offer expiration date: min. 30 days counted from the date of submission of the offer.

VI. The method of choosing the offer by the Ordering Entity

Criteria and description of the evaluation procedure

1. The Ordering Entity will evaluate offers that meet the conditions for participation in the tender procedure.
2. The Ordering Entity will choose the most advantageous offer according to presented below method of allocation of points (maximum: 100 points).
3. The Ordering Entity will choose the most advantageous offer based on the following criteria:
 - a. **Criterion K1 "Gross price"** (weight 70% - maximum 70 points).

Evaluation within the criterion K1: The price containing all costs related to the execution of the subject of the order, will be based on the total gross offer price indicated by the Tenderer in the offer and calculated using the formula:

The lowest gross price of all offers

$K1 = \text{-----} \times 70 \text{ points}$

Gross price of the offer being evaluated

b. **Criterion K1 "Warranty"** (weight 30% - maximum 30 points).

Criterion K2 refers to the warranty specified for the device being the subject of the order.

Confirmation of the fulfillment of the K2 criterion will be determining by the supplier the warranty for the device (number of months):

- less than 24 months – 10 points,
- 24 months – 20 points,
- more than 24 months – 30 points.

4. The evaluation of the offer will be made by the tender committee.
5. The offer that receives the highest number of points will be considered as the most advantageous.
6. The offers will be evaluated on the basis of statements and information provided by the Tenderer on the offer form.
7. The number of points awarded to offers in individual criteria will be counted to two decimal places.
8. The final amount of the points (S) obtained by each offer will be calculated on the base of following formula: $S = K1 + K2$.
9. If two or more Tenderers will receive the same number of points, the Ordering Entity will decide between the most advantageous offers in economic terms and will select an offer more favorable in terms of the impact on the environment and climate.
10. If the Tenderer, whose offer will be selected, evades concluding the contract, the Ordering Entity may choose the most advantageous offer from among the other offers.

VII. Appendixes

1. Appendix No. 1: Offer Form
2. Appendix No. 2: The statement of the lack of capital or personal connections.
3. Appendix No. 3: Anti-corruption declaration + confirmation